

Mana Ātea

Expression of Interest

How did you find out about Mana Ātea _____

1. Personal Details

Surname _____

First Name _____

Address _____ Post Code _____

Phone 1. _____ 2. _____

Email _____ DOB _____ Male / Female (*circle one*)

2. Do you have?

- | | |
|---|---|
| 1. Driver's License (<i>original will need to be cited</i>) | Yes / No |
| 2. Your own transport | Yes / No |
| a. Would you be willing to use your own car if required? | Yes / No |
| b. How far would you be willing to travel from home to work? | Km/time _____ / _____ |
| 3. Current National Police Certificate (less than 12months old) | Yes / No |
| 4. Current First Aid Certificate | Yes / No |
| 5. NZ Citizenship or valid working visa? | Yes / No |
| Working Visa Number (<i>copy of original passport will be required</i>) | _____ |
| 6. A Resume? | Yes / No (<i>please forward</i>) |

3. Experience

What experience do you have supporting people with disabilities? _____

Why have you applied for this position? _____

4. Skills

1. Do you have manual handling skills? **Yes / No**

If NO, are you willing to learn? **Yes / No**

2. Do you have hoisting skills? **Yes / No**

If NO, are you willing to learn? **Yes / No**

3. Do you have personal care skills? **Yes / No**

If NO, are you willing to learn? **Yes / No**

5. Position Sought

Full-time

Part-time

Casual

Approximately how many hours per week are you available? _____

Are these hours flexible? **Yes / No**

6. Availability

Hours of work	Preferred Hours
Monday to Friday – Day	Yes / No
Monday to Friday – Night	Yes / No
Saturday	Yes / No
Sunday	Yes / No
Public Holidays	Yes / No
Overnights	Yes / No

7. References

(please provide two work references contact details)

Please return the completed form to:

Mana Ātea, P.O. Box 109091, Newmarket 1141

This information has been collected for the sole purpose of assessing the prospective employee's suitability for vacancies that may arise within My Place Aotearoa from time to time. It will not be shared or sent to any third parties and the information provided will be retained on file except if you request for it to be removed.